**Ticket:** <https://ceapex.visualstudio.com/CEINTL/_queries/edit/6806/?triage=false>

**UCase:** Full translation of an Out of Scope Article

**Triger:** Contributor Translate an article which have not been localized and it is in English.

**Main Actor:** CC Eng.

**Goals:**

* Review the end user translation
* Implement corresponding changes
* Merge the PR in GitHub
* Close PR in GitHub communicating resolution to contributor.

**Pre-Conditions:**

* PR imported in BPI.
* Access to VSTS
* “Open” PR in Github

**Steps:**

1. Export the created .md file from GitHub
2. Convert it to .xliff
3. Upload it to OJ/Memsource
4. Assign to Corresponding LM and/or Download MXLIF file
5. Send notification via e-mail to the LM. (attach the MXLIFF)
6. Once LM reviewed the file. LM will inform how many hours are needed to implement changes.
7. MOR Create a Loc Request in VSTS. Assigned to MS IPM, attaching the quote for the post edition task.
8. If MS IPM accepts the quote, MOR will inform the LM to implement changes.
9. Once LM deliver the Post edited file (either in OJ or via e-mail). MOR Convert it back to .MD
10. Edit the PR in GitHub adding the corrected translation made by the LM.
11. Merge the PR.
12. Communicate Resolution to contributor.
13. Close PR in BPI. Set it as Non-KPI. Set as accepted.
14. Create a Loc Request in VSTS.
15. Assign to MS IPM in order to check if article should be included in the localization scope.

**Alternative Steps:**

1. If MS IPM rejects the quote, MOR will close the PR in GitHub Communicating resolution to Contributor.
2. MOR will mark PR in BPI as rejected and close it. (only one suggestion will be included in the PR ticket)

**Note:** Only one suggestion should be logged in BPI for this scenario.

**Work-Flow for ticket:**

1. Full translation of an Out of Scope Article in an “Open”  PR.
2. MOR exports file from GitHub.
3. MOR assign file to corresponding LM, in order to be reviewed
4. MOR create a Loc Request ticket in VSTS. Assigned to **MS IP.** Attaching the quote for this task.
   1. If MS IPM accept the quote, MOR will inform the LM so as to implement changes.
   2. If MS IPM rejects the quote, MOR will close the PR in GitHub
5. MOR edit and merge/close the PR with all the changes approved and edited by the LM.
6. MOR will communicate the corresponding resolution to the contributor.

**Note:** Only one suggestion should be logged in BPI for this scenario. And the PR will be set as Non-KPI